Los Angeles Community College District

*City\* East\* Harbor\* Mission\* Pierce\* Southwest\* Trade Tech\*Valley\* West\**

***Career and Technical Education Deans (CTED)***

**District wide Committee Meeting**

**Los Angeles Southwest College**

**January 9, 2014**

**Meeting Minutes**

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| **Dean/College Rep** | **College/Location** |
| Sandra Sanchez | Harbor College |
| Lucia F. Robles, Dean | District CTE/WFD |
| Tasha Anderson | District CTE/WFD |
| Alex Davis | City College |
| Laura Ramirez | East LA College |
| Cathy Brinkman | Mission College |
| Paul De La Cerda | East LA College |
| Linda Jones | Southwest College |
| Mark Pracher | West LA College |
| Piper Watkins | City College |
| Jose Luis Fernandez | Pierce College |
| Mike Flowers | Pierce College |
| Marion Bly | West LA College |
| Cynthia Marley-Mower | LATTC |

***Career and Technical Education (CTE) Minutes***

**Welcome & Introductions**- Dr. Lucia Robles, CTE/WFD Dean, Chair

 A warm welcome was giving to the deans from Dr. Luica Robles, Dean of Career and Tech. Education/ Workforce Development at the district office.

**Review /Approval of Minutes**

The minutes were unanimously approved by the deans in attendance.

**Industry Partner**

This will resume at a later meeting in order to give the deans a chance to cover all the items on the agenda related to Career Technical Education (CTE).

**Business and Industry Partner**

Luica is working on developing an advisory committee in collaboration with Los Angeles Harbor College for their International Trade and Logistics Grant that the district will be applying for. This is a CTE Pathway grant for $250 million in which Felicito Cajayon, VP, Economic and Workforce Development has given Harbor the lead on.

**New Programs**

Cathy Brinkman, Assoc. Dean, Los Angeles Mission College, is still working on the labor market demand for the Restaurant Management Certificate/ AA Degree & Certificate of Achievement in Baking and Pastries. Her plan is to present this new program at the LAOCRC in Feb. 2014.

**Other Items and Announcements**

Community Services Teacher Proposed Changes

Lucia will follow up with Utea(Spelling) and ask if the deans can forward an email to her expressing concerns about these changes. An email has already been sent to Utea, although she said she has not received such email she is aware that there are some concerns. Utea was invited to today’s meeting but due to time constraints she was unable to attend. It was advised by several deans that a sub-committee is created among the deans so that these issues could be taken to the personnel commission instead of waiting for them to come to the deans meeting. Dean Robles is still trying to get Utea or someone from this division to speak to the deans at the CTE Deans Meeting.

Cathy talked to Utea before the break and was informed that this changed was approved by the deans. Cathy informed Utea that this was not true and that there was never a final approval.

It was advised that the “White Paper” be used to address these issues. Dean Alex Davis will draft this report.

Cathy Brinkman, LAMC advise that we do a survey to see how the other colleges function to use real examples.

**Website**

Lucia asked if all the deans would take a look at the CTE website and give feedback as soon as possible.

**SB 1070 Grant**

Paul De La Cerda, Dean of Economic & Workforce Development at East LA College, shared the outcomes from the last meeting with Steve Glyer from LAOCRC whom is the fiscal agent for this grant, Lylla Eddington from LA Community College Workforce Collaborative and other staff members at ELAC. Dean De La Cerda passed out a draft of the Associate Dean Position for the SB 1070 grant.

The state was very pleased with the way this grant was written. Praises were given for focusing on the region instead of one college and on the work groups. Paul will send the abstract to the deans via email as soon as possible.

Per Alex Davis at LACC, Long Beach City College has opted out in participating in this grant since they were more interested in being the lead the college. A representative from the LACCD CTE Deans will ask what’s going on with Long Beach City College at the next LAOCRC meeting.

Paul De La Cerda asks if Lucia could send him her job description since he was not sure what she does. Lucia added that when the conversations of her job description were asked when writing the SB1070 Grant she was not in the room.

**DOLETA TAACCCT**

Mark has agreed to send Lucia the Information via email on this grant. Per Dean Robles, Leticia Barajas at LATTC, was not ready to give any information to the deans. A hard copy of the award letter and grant, on CD, was given to each president. It is ideal that this information should have come from Dean Robles Office, to eliminate confusion and to assure ALL deans received this information. Vice President, Laura Ramirez, ELAC can address some of the concerns on this grant.

Trade is preparing the job announcement for this grant.

**EMSI**

In previous years this contract has been paid out of the general fund. There are conversations being done at the district office to have this contract be paid out of Perkins funds this coming fiscal year. If the district decides to proceed with charging it to Perkins, this will be caused for an audit exception, per Dean Lucia Robles.

The question was raised as to which of the deans use this program and which ones does not, a request was made by Dean Robles to have this question answered in an email sent to her.

There is an increase in this contract and Dean Robles will look into why this has occurred. Luicia is still working with Bobby on this contract and will give an update at another time.

**Mobile App.**

The deans were asked to send Dean Robles an update on this program so that the information can be passed on to our Vice Chancellor, Felicito Cajayon.

**Michael Burstein**

Dean Sandra Sanchez, LAHC, informed the deans that Michael Burstein will be conducting a part 2 to the training that was presented last year. There are several changes that will come into effect. Dean Robles will send an email to all the deans asking who is interested. She will then contact Burstein’s group. The deans will come together on the concerns our district has and the things we want to address.

**Upcoming Grants**

Dean Robles asks if all the deans could send her an email as to which campus is applying for which grant.

Proposition 39 Clean Energy Workforce Program Grant is a performance based grant. The grant proposed $230K for the college that administers this grant. This is not a new curriculum based grant; instead the state of California is looking for colleges that have existing programs in clean energy.

**Core Indicators**

The core indicators which are used for the planning of the upcoming fiscal year are not updated on the State Chancellors website. Dean Robles will check on this and give an update at a later time.

**Next Meeting**

The next meeting on February 13, 2014, will be hosted by District Office the group will meet at Van De Kamp Innovation Center.